

## Step by Step Donation Guide TRIGG Crowdfunding

1. **Accept cookies:** click on "**Ausgewählte akzeptieren**" (accept selected cookies)
2. **Click on "Projekt unterstützen"** (Support project) *If the button does not work, just scroll down*
3. **Choose "Durch freien Beitrag unterstützen"** (Choose own amount) Enter the amount you would like to donate and click on "**jetzt unterstützen**" (support now).  
The following message will appear: "**Danke. Der Betrag kann später im Bezahlprozess noch geändert werden**" (Thank you. This amount can be changed later in the payment process). Click on "**Weiter**" (Continue) here.
4. You are now at your shopping cart. Scroll down and click on "**Zur Kasse**" (Checkout).
5. **Choose "... als Gast spenden"** (donate as a guest)
6. **Enter the following data:** First name (Vorname), Last name (Nachname), E-Mail.
7. **Choose** your payment method:
  - a. "**Kreditkarte (Visa, Mastercard)**" (Credit card)  
Fill in the following data: Card holder (Karteninhaber), card number (Kartenummer), expiry date (Gültigkeitsdatum), CVC/CVV  
*Sometimes there are complications when paying by credit card if the address on the card does not match the address on the form. In this case, please select another payment method*
  - b. "**Lastschrift (Bankeinzug)**" (Direct Debit) Fill in the following data: Account holder (Kontoinhaber), IBAN, BIC
  - c. "**Vorkasse (Überweisung)**" (Bank transfer) *You will receive an e-mail with the account details of the trustee Secupay. Please transfer the donation amount to the specified account*
8. Select whether you would like to receive a **donation receipt** (Spendenbescheinigung). If yes, fill in the following information: First name (Vorname), last name (Nachname), street (Straße), house number (Hausnummer), postcode (PLZ), city (Stadt), country (Land). If not, leave blank.
9. Under "**Anmerkung zur Unterstützung**" (Supportive Message) there is the option to leave a comment for the organisers
10. **Do not forget!** Click on the box "**Hiermit bestätige ich die AGB und Datenschutzbestimmungen**" (I hereby confirm the general terms and conditions and data protection regulations)
11. **Click on "Jetzt zahlungspflichtig unterstützen"** (Support now and make payment) *You will receive a confirmation e-mail shortly afterwards*

You have now successfully donated! **Thank You!**

*There may be problems with some browsers, in this case, please try another. We are sorry, we are already working on it.*